



কেন্দ্রাল বিইটি লিমিটেড
CENTRAL INSURANCE COMPANY LTD.

Corporate Head Office: CIC Tower (3rd & 4th Floor), 7-8, Motijheel C/A, Dhaka-1000.

Notice of the 31st Annual General Meeting

Notice is hereby given that the 31st Annual General Meeting of Central Insurance Company Limited will be held on Saturday, June 29, 2019 at 11-00 a.m. at Auditorium Hall, Krishibid Institution Bangladesh (KIB) Complex, Krishi Khamar Sarak, Farmgate, Dhaka-1215 to transact the following business:

AGENDA

- 1) To receive, consider and adopt the Audited Financial Statements for the year 31st December, 2018 along with Reports of the Directors and Auditors thereon.
- 2) To approve Dividend for the year ended 31st December, 2018.
- 3) To elect/re-elect Directors.
- 4) To approve appointment of Independent Director(s).
- 5) To appoint Statutory Auditor(s) and to fix up their remuneration for the Year 2019.
- 6) To appoint Compliance Auditor as per Corporate Governance Code-2018 for the Year 2019.

All Members are requested to make it convenient to attend the Meeting in time.

By order of the Board of Directors

Sd/-

(Md. Jafar Ali FCS)

Company Secretary

Date: 20 May, 2019

Notes:

- a) Record date is **23th May, 2019** i.e. the honorable shareholders whose name will appear in the CDS (Central Depository System)/Company's Register on the **23th May, 2019** will be eligible to attend & vote at the Annual General Meeting and be entitled to get dividend for the year 2018 against their shareholdings.
- b) A member eligible for attending and voting at the Annual General Meeting may appoint a proxy on his/her behalf.
- c) Power of Attorney/Proxy Form must be submitted to the Registered Office or Share Division (7-8, Motijheel C/A, 3rd floor, Dhaka) of the Company at least 48 (forty eight) hours before the meeting i.e. **11:00 a.m. on Thursday, the 27th June, 2019**. Revenue Stamp of Tk.20/- (Taka Twenty) only shall have to be affixed on the Proxy Form.
- d) As per Bangladesh Securities Exchange Commission (BSEC) Gazette Notification No.BSEC/CMRRCD/2006-158/208/admin/81, dated 20th June, 2018, soft copy of Annual Report along with the Attendance Slip, Proxy Form and the Notice will be forwarded to the all members at their respective email addresses available in their beneficiary owner (BO) accounts as per CDBL record. Shareholder may collect the printed copy of the Annual Report from the Registered Office or Share Division (7-8, Motijheel C/A, Dhaka) and the AGM venue if required in writing beforehand.
- e) Detailed Schedule of election/re-election of Directors is available at the Notice Board of the Company.
- f) 12 (Twelve) digit Taxpayer's Identification Number (e-TIN) failing which disbursement of any cash dividend will be made (other than a company) after deduction of tax @ 15% (fifteen percent) instead of 10% (Ten percent) as per section 54 of the income Tax Ordinance, 1984 (Ordinance No.XXXVI of 1984) as amended by Finance Act., 2015.

N.B: As per BSEC Notification No.SEC/SRMI/2000-953/1950 dated 24th October 2000 and Circular No.SEC/CMRRCD/2009-193/154 dated 24th October 2013, No Gift/Gift Coupon/ Gift Box/Food/Food Coupon/Food Box etc. shall be given to the Shareholders at the 31st Annual General Meeting of the Company.